Advice of Incorrect Unit Enrolment Details

Please indicate whether you are:

Undergraduate	or	☐	Commonwealth Supported (HECS-HELP)	or	☐
Postgraduate		☐	Domestic Tuition Fee-paying (FEE-HELP)	or	☐
			International Fee-paying		☐

- If you believe that any information contained in your **Commonwealth Assistance Notice** (CAN) relating to your **enrolment**, **SLE** and/or **HECS-HELP/FEE-HELP liability** is incorrect, you must notify the University in writing and request that the information be corrected or

- If you believe that any information contained in your **Enrolment and Registration Advice** relating to your **enrolment** is incorrect, you must notify the University in writing and request that the information be corrected.

- You must specify what particular information you consider to be incorrect and outline your reason(s).

Family Name:	Other Names:
Student Number:	Course:

Enrolment

Please outline the reason(s) why you consider the record of your enrolment to be incorrect and amend it as follows:

1. Reason(s) for completing this notice:

_____

_____

_____

2. **Unit/s to be ADDED** to your program i.e. units in which you should be enrolled

Unit Code								Offered		Unit Name
eg.	*E*	*C*	*O*	*N*	*2*	*0*	*1*	*DE*	*1*	*Macroeconomic Analysis*

3. **Unit/s to be DELETED** from your program i.e. units in which you should not be enrolled

Unit Code								Offered		Unit Name
eg.	*E*	*C*	*O*	*N*	*2*	*0*	*1*	*DE*	*1*	*Macroeconomic Analysis*

Signature:_____ Date:_____

PLEASE RETURN THE FORM TO THE **STUDENT ENQUIRY SERVICE** IN THE LINCOLN BUILDING (C8A) GROUND LEVEL OR **FAX** IT TO **9850 7249**, MARKED TO THE ATTENTION OF SANDY WEHBE OR SANDY KOU.