

Advice of Incorrect Enrolment Details

Please indicate whether you are:

Undergraduate or
 Postgraduate

- If you believe that any information contained in your **Enrolment and Registration Advice** relating to your **enrolment** is incorrect, you must notify the University in writing and request that the information be corrected.
- You must specify what particular information you consider to be incorrect and outline your reason(s).

Family Name:	Other Names:
Student Number:	Course:

Enrolment

Please outline the reason(s) why you consider the record of your enrolment to be incorrect and amend it as follows:

1. Reason(s) for completing this notice:

2. Unit/s to be **ADDED** to your program i.e. units in which you should be enrolled

Unit Code								Offered		Unit Name
<i>eg.</i>	<i>E</i>	<i>C</i>	<i>O</i>	<i>N</i>	<i>2</i>	<i>0</i>	<i>1</i>	<i>DE</i>	<i>1</i>	<i>Macroeconomic Analysis</i>

3. Unit/s to be **DELETED** from your program i.e. units in which you should not be enrolled

Unit Code								Offered		Unit Name
<i>eg.</i>	<i>E</i>	<i>C</i>	<i>O</i>	<i>N</i>	<i>2</i>	<i>0</i>	<i>1</i>	<i>DE</i>	<i>1</i>	<i>Macroeconomic Analysis</i>

Signature: _____

Date: _____

Please return the form to the **Student Enquiry Service** in the Lincoln Building (C8A) Ground Level or **fax** it to **9850 7249**, marked to the attention of Sandy Wehbe.